

**St. Andrew's United Church
Executive Council Meeting
July 18, 2017 at 7:00 pm**

In Attendance:

Pastoral Charge Supervisor.....	Chuck Scott
Co-Chair	Jennifer Cobb
Co-Chair	Ed Robbins
Past Chair.....	Jim Glassford
Recording Secretary	Vicky Bechard
Administration, Stewardship & Resources.....	Fred Williams
Board of Trustees	Gary Rieger
FISH (Faith, Invitation, Sharing, Hospitality)	Bev Whalls
Kent Presbytery	
Media & Communications.....	Richard Hansen
Men's Club.....	Fred Williams
Ministry & Personnel.....	John Keech
Mission & Outreach	
Nominating	
Property	Jim Glassford
.....	
UCW	Bonnie Cornforth
Worship	

1. **Call Meeting to Order:** Ed Robbins called the meeting to order at 7:00 pm
2. **Welcome & Opening Comments:** Jennifer Cobb welcomed everyone to the July meeting and lit the Christ candle inviting God's presence.
3. **Devotion:** The Council read the Mission, Vision and Values statements in unison as the devotion.
4. **Regrets:** Ann Bouwmeester, Susan Brooks, Anthony Smith, Michael Smith
5. **Approval of Agenda:** July 18, 2017

MOVED Bonnie Cornforth **SECONDED** Fred Williams **CARRIED**
"That the agenda of the meeting of Tuesday, July 18, 2017 be approved as printed with the addition of new business by Anthony Smith with regards to a second Kent Presbytery representative."
6. **Approval of Minutes:** June 20, 2017

MOVED Gary Rieger **SECONDED** John Keech **CARRIED**
"That the minutes of the meeting on Tuesday, June 20, 2017 be accepted as printed and distributed."

7. Business arising from previous meeting(s):

- a) Update - status of securing a minister - Fred Williams indicated that due to the nature of confidentiality that all he can share is that the search committee is meeting regularly.
- b) Sharing with the congregation the process of securing a minister – Ed Robbins stated that he felt it was important to update the congregation with regards to updating the church family with the process of searching for a new minister. Jennifer encouraged Fred to give an update at an upcoming Sunday worship that the committee is working diligently to get to the place where interviewing can take place.
- c) Update – architectural/engineering plans – Fred Williams indicated that Peter Cook had sent an email to POW Peterman with no response to date. Chuck Scott informed Council that Kent Presbytery should be informed of any major expenses that the church anticipates. Chuck offered to find out if Kent Presbytery requires approval or information only and will report back to Council.
- d) Computer upgrades – Richard Hansen reported that arrangements have been made between to upgrade the Treasurer and Pastoral Care Coordinator’s computers with Stan Wharram and Chris Core of Kent Computer Consulting on Friday, July 28.
- e) Third signer set-up - Vicky Bechard reported on behalf of Barbara Robbins that contact has been made with TD Bank and awaiting an appointment. A letter has been drafted and when further information is available the meeting will be set.
- f) Receipt of \$10,000 from Blackburn estate – the \$10,000 has not been received to date but Jim Glassford shared that he learned that as of Friday, July 14, 2017 two cheques are in the mail. The final settlement will be forwarded after all auctions have been finalized.
- g) List of Committees of Council – 2017 – Ed Robbins distributed the Committees of Council 2017 as a tool for committees to take a look to see whether they may need additional members. This is to be updated and brought back to Council at the September meeting.

8. Correspondence:

In:

- a) Letter – Dave VanKestern M.P. – proposed changes to Bill C-51 - Ed Robbins addressed the correspondence received from Dave VanKestern’s office with regards to his concerns about one clause in the Criminal Code that directly protects the rights of officiants within their duties and of the individual to freely practice their religion. Jennifer wondered if there was any information available from The United Church of Canada.

MOVED Fred Williams **SECONDED** John Keech **CARRIED**
“That the correspondence from the office of Dave Vankestern
M.P. be received as information.”

- b) Email – Kent Presbytery – Renovations 2017 - Jennifer Cobb gave an overview of proposed workshops to take place in Woodslee, Ontario with regards to struggling

congregations and practical, hands on ways of attracting people to the church to be held on October 28, 2017. Further information will be provided at a later date.

MOVED Bonnie Cornforth **SECONDED** Jim Glassford **CARRIED**
“That the correspondence from Kent Presbytery regarding workshops be received for information.”

- c) Email – 2018 Chatham-Kent International Plowing Match Worship Service - Jennifer Cobb read the correspondence received from Dean Muharrem, Related Event Co-Chair 2018 International Plowing Match with regards to an invitation to a proposed worship service to be held at Paincourt High School on Sunday, September 16, 2018.

MOVED Gary Rieger **SECONDED** Bev Whalls **CARRIED**
“That the correspondence from Dean Muharrem, 2018 International Plowing Match be received for information.”

Out: There was no correspondence out.

9. **Minister’s Report:**

There was no Minister’s or Pastoral Charge Supervisor report at this time.

10. **Committee Reports FOR ACTION**

Administration, Stewardship & Resources

Fred Williams reported for the ASR Committee by giving a brief reporting of the June financial statements indicating that the bottom lines are not terribly bad. There was no committee meeting so Fred met with Barbara Robbins to review the June statements. Fred felt that the back account is showing a little thin, so will keep close watch through the months of July and August.

MOVED Fred Williams **SECONDED** Richard Hansen **CARRIED**
“That the St. Andrew’s United Church Council accept the financial statements for the period January 1 through June 30, 2017 as presented.”

Fred Williams asked Council to address the secondary money anticipated from the Richard Blackburn estate.

MOVED Fred Williams **SECONDED** Jim Glassford **CARRIED**
“That St. Andrew’s United Church Council direct the treasurer to forward any additional monies received from the estate of Richard Blackburn to the Board of Trustees.”

Board of Trustees

No action items.

FISH Committee (Faith, Invitation, Sharing, Hospitality)

No action items.

Kent Presbytery

No action items. Jennifer indicated that following an email received from Anthony Smith, who reported that Erin Sterling, a recent member of the Chancel Choir, had indicated she would be interested in becoming a secondary representative to Kent Presbytery following her transfer to St. Andrew’s United Church. Council agreed to re-visit once Erin’s transfer of membership request has been received.

Media & Communications

No action items.

Men's Club

No action items. Gary Rieger updated Council that the Men's Club will hold a barbecue on August 13, 2017 with a freewill offering to support Men's Club projects.

Ministry & Personnel

No action items.

Mission & Outreach

No action items.

Nominating

No action items.

Property

No action items.

UCW

No action items. Bonnie Cornforth indicated that the UCW Summer event will be held on July 22, 2017 at Siloam United Church, London, with several members of the UCW planning to attend.

Worship

No action items.

11. New and Old Business:

- a) Committee Report Card – Ed Robbins introduced a form that Jennifer and himself prepared with the intent to promote better communications. Committees were encouraged to use this tool and report to Council at the October meeting.
- b) Gary Rieger wondered if the Performing Arts Committee should be made a committee on their own as they have not been included as part of Council. It was felt that their presence would be welcomed at Council with updates. Ed Robbins indicated that he would speak with the Worship Committee. It was felt that if something pertinent was coming from the Performing Arts Committee that it could be shared through the Worship Committee or a representative could be invited to Council meetings.
- c) Website Intro and process – Vicky Bechard updated Council that Marilee Asher and herself were prepared to do a short introduction to the church website at an upcoming worship service. Ed Robbins felt that it was important that the process of updating the website be explained to the congregation so that requests for website updates could be channeled through the Church Office. Chuck Scott shared that it may be useful to give links to the website when communicating through the weekly email information so that folks could use the links to gain access to the website thereby encouraging further browsing.
- d) Copper Terrace request for Evacuation Site – Ed Robbins gave an overview of the correspondence received from Copper Terrace and asked Council their thoughts as to becoming an evacuation site. Jim Glassford wondered if the administration at Copper Terrace could be invited to visit the church to see for themselves if our

facilities would be a good fit. Ed Robbins indicated that correspondence would be returned to Copper Terrace for follow-up.

12. For the good of St. Andrew's:

- a) Ed Robbins highlighted an article presented in the Observer with regards to ten refugees who have settled in Canada and made a connection to the United Church of Canada.

13. Next meetings:

- a) **Date:** Tuesday, August 15, 2017 (Social at Ed Robbins' home) at 6:30 pm at 2 Courtyard Walk (off Keil Drive and McNaughton Avenue) with spouses or significant others that may attend as well.

Date: Tuesday, September 19, 2017 at 7:00 pm in the Chapel

- b) **Devotion:** United Church Women (UCW) (September meeting)

14. Close of Meeting: Gary Rieger moved to close the meeting at 7:56 pm.

15. Benediction: "May the Lord watch over you and me while we are absent, one from the other. Amen."

NOTES: Month of August Welcome, Announcements and Fellowship Time – UCW
Month of September Welcome, Announcements and Fellowship Time: Choirs

Jennifer Cobb
Co-Chair

Victoria Bechard
Recording Secretary

Ed Robbins
Co-Chair